

**State of California  
Office of Administrative Law**

**In re:**  
**Board of Registered Nursing**

**Regulatory Action: Approval**

**Title 16, California Code of Regulations**

**Adopt sections:**

**Amend sections: 1421, 1423, 1432**

**Repeal sections:**

**NOTICE OF APPROVAL OF REGULATORY  
ACTION**

**Government Code Section 11349.3**

**OAL Matter Number: 2022-0901-02**

**OAL Matter Type: Regular (S)**

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In this rulemaking the Board of Registered Nursing ("the board") makes three substantial changes to its regulations. First, in 16 CCR 1423 the board makes concealing material facts from the board a cause for denial of an application or revocation of an approved program. Second, in section 1432, the board requires nursing programs applying to add new locations to use an existing form (EDP-I-01 Rev 3/10), updated in this rulemaking to EDP-I-01 Rev 10/22. Third, in section 1432, the board requires nursing programs to apply for approval for any increase in enrollment numbers. The board also makes non-substantive edits to Section 1421(a) to update the name of Form EDP-I-01.

OAL approves this regulatory action pursuant to section 11349.3 of the Government Code. This regulatory action becomes effective on 1/1/2023.

**Date: October 14, 2022**



**Sam Micon  
Attorney**

**For: Kenneth J. Pogue  
Director**

**Original: Loretta Melby, Executive Officer  
Copy: Marissa Clark**

# REGULAR

## STATE OF CALIFORNIA--OFFICE OF ADMINISTRATIVE LAW NOTICE PUBLICATION/REGULATIONS SUBMISSION

For use by Secretary of State only

STD. 400 (REV. 10/2019)

OAL FILE NUMBERS	NOTICE FILE NUMBER Z-2021-1102-04	REGULATORY ACTION NUMBER 2022-0901-025	EMERGENCY NUMBER
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**ENDORSED - FILED**  
In the office of the Secretary of State  
of the State of California

OCT 14 2022

2:09 pm

For use by Office of Administrative Law (OAL) only	
RECEIVED DATE NOV 02 '21	PUBLICATION DATE NOV 12 '21
Office of Administrative Law NOTICE	
REGULATIONS	

OFFICE OF ADMIN. LAW  
2022 SEP 1 AM 9:28

AGENCY FILE NUMBER (if any)

AGENCY WITH RULEMAKING AUTHORITY  
Board of Registered Nursing

### A. PUBLICATION OF NOTICE (Complete for publication in Notice Register)

1. SUBJECT OF NOTICE Precicensure Nursing Programs	TITLE(S) 16	FIRST SECTION AFFECTED 1423	2. REQUESTED PUBLICATION DATE November 12, 2021
3. NOTICE TYPE <input checked="" type="checkbox"/> Notice re Proposed Regulatory Action <input type="checkbox"/> Other	4. AGENCY CONTACT PERSON Ras Siddiqui	TELEPHONE NUMBER (916) 574-7922	FAX NUMBER (Optional) (916) 574-7700
OAL USE ONLY <input type="checkbox"/> Approved as Submitted <input type="checkbox"/> Approved as Modified <input type="checkbox"/> Disapproved/Withdrawn	ACTION ON PROPOSED NOTICE	NOTICE REGISTER NUMBER	PUBLICATION DATE

### B. SUBMISSION OF REGULATIONS (Complete when submitting regulations)

1a. SUBJECT OF REGULATION(S) Precicensure Nursing Programs	1b. ALL PREVIOUS RELATED OAL REGULATORY ACTION NUMBER(S)
2. SPECIFY CALIFORNIA CODE OF REGULATIONS TITLE(S) AND SECTION(S) (Including title 26, if toxics related)	
SECTION(S) AFFECTED (List all section number(s) individually. Attach additional sheet if needed.) 16	ADOPT AMEND 1423 and 1432, 1421 REPEAL

per agency request SAM

3. TYPE OF FILING			
<input checked="" type="checkbox"/> Regular Rulemaking (Gov. Code §11346)	<input type="checkbox"/> Certificate of Compliance: The agency officer named below certifies that this agency complied with the provisions of Gov. Code §§11346.2-11347.3 either before the emergency regulation was adopted or within the time period required by statute.	<input type="checkbox"/> Emergency Readopt (Gov. Code, §11346.1(h))	<input type="checkbox"/> Changes Without Regulatory Effect (Cal. Code Regs., title 1, §100)
<input type="checkbox"/> Resubmittal of disapproved or withdrawn nonemergency filing (Gov. Code §§11349.3, 11349.4)	<input type="checkbox"/> Resubmittal of disapproved or withdrawn emergency filing (Gov. Code, §11346.1)	<input type="checkbox"/> File & Print	<input type="checkbox"/> Print Only
<input type="checkbox"/> Emergency (Gov. Code, §11346.1(b))	<input type="checkbox"/> Other (Specify)		

4. ALL BEGINNING AND ENDING DATES OF AVAILABILITY OF MODIFIED REGULATIONS AND/OR MATERIAL ADDED TO THE RULEMAKING FILE (Cal. Code Regs. title 1, §44 and Gov. Code §11347.1)

5. EFFECTIVE DATE OF CHANGES (Gov. Code, §§ 11343.4, 11346.1(d); Cal. Code Regs., title 1, §100)

Effective January 1, April 1, July 1, or October 1 (Gov. Code §11343.4(a))  Effective on filing with Secretary of State  \$100 Changes Without Regulatory Effect  Effective other (Specify)

6. CHECK IF THESE REGULATIONS REQUIRE NOTICE TO, OR REVIEW, CONSULTATION, APPROVAL OR CONCURRENCE BY, ANOTHER AGENCY OR ENTITY

Department of Finance (Form STD. 399) (SAM §6660)  Fair Political Practices Commission  State Fire Marshal

Other (Specify) **Kimberly Kirchmeyer, Director, Department of Consumer Affairs**

7. CONTACT PERSON **Marissa Clark** TELEPHONE NUMBER **(916) 574-7438** FAX NUMBER (Optional) E-MAIL ADDRESS (Optional) **Marissa.Clark@dca.ca.gov**

8. I certify that the attached copy of the regulation(s) is a true and correct copy of the regulation(s) identified on this form, that the information specified on this form is true and correct, and that I am the head of the agency taking this action, or a designee of the head of the agency, and am authorized to make this certification.

For use by Office of Administrative Law (OAL) only  
**ENDORSED APPROVED**  
OCT 14 2022  
Office of Administrative Law

SIGNATURE OF AGENCY HEAD OR DESIGNEE  
*Loretta Melby*

DATE  
Aug 10, 2022

TYPED NAME AND TITLE OF SIGNATORY  
**Loretta Melby, Executive Officer, Board of Registered Nursing**

**TITLE 16. BOARD OF REGISTERED NURSING  
PROPOSED LANGUAGE**

**PROPOSED LANGUAGE**

**Application for Approval, Approval Requirements  
and Changes to an Approved Program**

**Legend:** Proposed amendments to the regulatory language are shown in single underline for new text and ~~single-strikeout~~ for deleted text.

**Amend Section 1421 of Title 16 of the of the California Code of Regulations (CCR) to read as follows:**

**§ 1421. Application for Approval.**

(a) An institution of higher education or affiliated institution applying for approval of a new precicensure registered nursing program (program applicant) shall be in the state and shall comply with the requirements specified in the board's document entitled, "Instructions for Institutions Seeking Approval of a New Precicensure Registered Nursing Program or Addition of a New Campus or Location for a Currently Approved Nursing Program", (EDP-I-01\_Rev 103/4022), ("Instructions"), which is hereby incorporated by reference, including:

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**Amend Section 1423 of Title 16 of CCR to read as follows:**

**§ 1423. Approval Requirements.**

(a) In order for a program to be approved by the board or to retain its approval, it shall comply with all requirements set forth in this article and in sections 2786 through 2788 of the code.

(b) ~~A material misrepresentation of fact by a program applicant or an approved nursing program in any information required to be submitted to the board is grounds for denial of approval or revocation of the program's approval.~~ Knowingly concealing a material fact required to be submitted to the board or knowingly misrepresenting a material fact submitted to the board is cause for denial of an application or revocation of an approved nursing program's approval.

Note: Authority cited: Section 2715, Business and Professions Code.  
Reference: Sections 2786- and 2788, Business and Professions Code.

**Amend Section 1432 of Title 16 of the CCR (CCR) to read as follows:**

**§ 1432. Changes to an Approved Program.**

(a) Each nursing program holding a certificate of approval shall:

(1) File its legal name and current mailing address with the board at its principal office and shall notify the board at said office of any change of name or mailing address within thirty (30) days prior to such change. It shall give both the old and the new name or address.

(2) Notify the board within ten (10) days of any:

(A) Change in fiscal condition that will or may potentially adversely affect applicants or students enrolled in the nursing program.

(B) Substantive change in the organizational structure, administrative responsibility, or accountability in the nursing program, the institution of higher education in which the nursing program is located or with which it is affiliated that will affect the nursing program.

(b) An approved nursing program shall not make a substantive change without prior board ~~authorization~~approval. These changes include:

(1) Change in location.

(2) Change in ownership.

(3) Addition of a new campus or location. The approved nursing program applying for a new campus or location and the board will follow the process defined in the board's document entitled "Instructions for Institutions Seeking Approval of a New Prelicensure Registered Nursing Program or Addition of a New Campus or Location to a Currently Approved Nursing Program," (EDP-I-01 Rev 10/22), which is incorporated in section 1421.

(4) Significant change in the agreement between an approved nursing program that is not an institution of higher education and the institution of higher education with which it is affiliated.

(5) Any increase in total annual enrollment, or any change in the frequency, timing, or number of new student admissions for each board approved nursing program or degree option.

Note: Authority cited: Sections 2715, 2786 and 2788, Business and Professions Code.  
Reference: Sections 2715, 2786 and 2788, Business and Professions Code.



## **PREPARING THE SELF-STUDY REPORT FOR INITIAL APPROVAL OF PRE-LICENSURE NURSING PROGRAM**

This form contains instructions for preparation of the Self-Study Report for Approval of initial prelicensure nursing program. This Self-Study Report serves as the cornerstone of the approval visit. The following items are to be included in the Self-Study Report:

- 1) NURSING PROGRAM APPROVAL APPLICATION AND COVER DATA SHEET (EDP-P-09);
  - 2) TOTAL CURRICULUM PLAN (EDP-P-05);
  - 3) REQUIRED CURRICULUM: CONTENT REQUIRED FOR LICENSURE (EDP-P-06);
  - 4) RESPONSE TO COMPLIANCE WITH BRN RULES & REGULATIONS;
  - 5) NURSING CURRICULUM AND CLINICAL FACILITIES (EDP-P-11)
  - 6) PROGRAM CLINICAL FACILITY VERIFICATION FORM (EDP-P-14)
  - 7) CONCLUSION
- Item 1 serves as a coversheet and, as such, should be the first thing in the Self-Study Report.
  - Items 2 and 3 pertain to the proposed curriculum plan and may be interspersed throughout the report as deemed appropriate.
  - Item 5, the narrative, is to be succinct and presented in a format that:
    - 1) is paginated, indexed for easy reference, and bound in a loose leaf binder; and
    - 2) is prepared with regulation cited, followed by narrative explanation.
    - 3) The entire self-study should be no more than 200 pages.
    - 4) is not formatted in columns.

The narrative section referring to compliance with BRN Rules & Regulations should:

- state the criteria (regulation);
- describe how the criteria are being met with appendices and/or charts where appropriate;
- demonstrate the inter-relationship of B&P Section 2725 (scope of practice) and CCR Section 1426 (Required Curriculum) to the curriculum content; and
- demonstrate the inter-relationship of the
  - Philosophy,
  - Terminal objectives (program objectives, outcomes),
  - Conceptual framework or statement of unifying theme and theory of learning,
  - Level objectives,
  - Course description,
  - Course objectives - theory and clinical, and
  - Content.

CRITERIA AND GUIDELINES FOR SELF-STUDY (EDP-R-03) serves as a guide in writing this portion of the narrative.

The narrative section referring to **CONCLUSION** should be a statement of:

- 1) the areas of strength;
- 2) the areas that need improvement in the program;
- 3) plans to address the areas needing improvement; and
- 4) plans for the program in the next 8 years.

This section should be no more than 20 pages.



**INSTRUCTIONS FOR INSTITUTIONS SEEKING APPROVAL OF NEW  
PRELICENSURE REGISTERED NURSING PROGRAM OR ADDITION OF  
A NEW CAMPUS OR LOCATION FOR A CURRENTLY APPROVED  
NURSING PROGRAM**

**(Business and Professions Code Section 2786;  
California Code of Regulations Sections 1421, 1422, and 1423)  
(Effective 10/21/10)**

**PURPOSE**

The Instructions specify the requirements and process for an institution seeking approval of a new prelicensure registered nursing program (program applicant) pursuant to Business and Professions Code (B&PC) section 2786 or seeking to add a new campus or location for a currently approved nursing program pursuant to Title 16, section 1432(b)(3) of the California Code of Regulations (CCR). The document is incorporated by reference in California Code of Regulations (CCR) section 1421.

**STEPS IN THE APPROVAL PROCESS**

In accordance with B&PC section 2786(a), the program applicant must be an institution of higher education or affiliated with an institution of higher education (hereafter referred to as affiliated institution). Affiliated institutions must make an agreement with an institution of higher education in California in the same general location, i.e., within 50 miles, to grant degrees to students who complete the registered nursing program. Such written agreement must be made prior to seeking approval from the Board. A copy of this agreement must be submitted with the feasibility study, described in Step 2.

The institution of higher education offering the program or the institution of higher education granting the degree for the new affiliated institution must have the authority to grant an associate of arts degree or baccalaureate or higher degree to individuals who graduate from the nursing program. *An institution that wishes to start a new program must meet this requirement prior to submission of an application.*

**STEP 1 – Submit a Letter of Intent:**

Submit a letter of intent to the Board of Registered Nursing (BRN) at least one year in advance of the anticipated date for admission of students. The letter must specify the name of the institution seeking approval; contact person; type of nursing program, e.g., associate degree, baccalaureate degree, entry-level master's, etc., and its location; and proposed start date. The letter is to be addressed to:

Executive Officer  
Board of Registered Nursing  
P.O. Box 944210  
Sacramento, CA 94244-2100



The Board will acknowledge receipt of the letter of intent.

## **STEP 2 –Submit Feasibility Study**

Submit a feasibility study to the BRN documenting the need for the program and the program applicant's ability to develop, implement, and sustain a viable prelicensure registered nursing program. The feasibility study shall include the following:

- a) Description of the institution and the institution's experience providing nursing or other health-related educational programs. The description must include:
  1. History, organizational structure and programs (attach an organization chart), funding sources
  2. Accreditation status and history, (i.e., date of initial accreditation, denials, revocations, warnings) for the institution and any programs offered by the institution
  3. Type of nursing or other health-related programs including number: of students currently enrolled and graduates by program type; passage rate on any required certification or licensing examination for the past five years (as applicable); and status of the program with any state, regional, or federal agency
  4. If the applicant does not have a nursing program or other health-related programs, provide a statement related to the processes and resources it will utilize to start and sustain a prelicensure registered nursing program.
- b) Geographic area (community) served by the institution and a description of the community and its population.
- c) Description of the type of program being proposed (e.g., associate, baccalaureate, entry-level master's, etc.), the intended start date, projected size of the first class and enrollment projection for the first five years, and method for determining the projected enrollment.
- d) Information on the applicant pool and sustainability of enrollment for the proposed new prelicensure registered nursing program. Include data on existing nursing programs preparing students for licensure (vocational, associate, baccalaureate, or entry level master's) within a 50-mile radius. Include a statement on plans for promoting the proposed program.
- e) Description of proposed provisions for required subject matter and support areas, including faculty and resources. The proposed program must be at least two academic years, not less than 58 semester or 87 quarter units, and must include **all course areas** specified in CCR 1426. Consult CCR section 1426, Required Curriculum, for required subject matter. Support areas include such items as the library, skills learning lab, computer labs, simulation labs, and tutorial and counseling services.
- f) Budget projection that demonstrates initial and sustainable budgetary provisions for a full enrollment of the initial cohort. The projected budget demonstrates building of reserves to sustain the proposed program.
- g) Evidence of availability of clinical placements for students of the proposed program. Include a list of the clinical facilities that may be utilized for learning experiences and a description of any plans for future addition or expansion of health facilities. Provide a completed "Facility Verification Form" (EDP-I-01 Rev 103/1022) for each health care facility that has agreed to provide clinical placement for students of the proposed program. When available, verification shall include the accommodations specifying shift and days.

**Note:** Clinical placements of the new program must take into consideration the impact on the use of the clinical facility by existing prelicensure registered nursing programs and must be coordinated with any process for clinical placement, such as consortium for regional planning. Include a description of your collaboration and coordination efforts with any existing registered nursing programs and any regional planning consortium.

### **Affiliate Program Agreement with Institution of Higher Education**

An affiliate program must submit an agreement with an institution of higher education that has authority to grant an associate of arts degree or a baccalaureate or higher degree in nursing to individuals who complete an additional course of study approved by the board. The institution of higher education must be in California and within 50 miles of the nursing program. The agreement must include:

- 1) The type of degree to be conferred by the institution of higher education
- 2) The additional course of study required to obtain the degree
- 3) Process and procedures for nursing program students to enroll in the required courses
- 4) Approximate cost and timeframe for students to complete the requirements
- 5) Role and responsibility of the nursing program, institution of higher education, and the student
- 6) Resources available to students at the institution of higher education.

The program applicant may include any additional information that it believes might reasonably affect the Board's decision to accept the feasibility study.

### **STEP 3 – Review of Feasibility Study**

It is the responsibility of the program applicant to have staff or a consultant(s) who possess the requisite knowledge and expertise to complete a feasibility study that conforms to the requirements specified in the Instructions. Upon submission of the feasibility study, a BRN staff member will review the study, and will work with the planners of the proposed nursing program to clarify issues. Close communication with BRN staff must be maintained during this time period. The process for initial review usually takes three to four weeks. In the event the initial review time will exceed this time period, BRN staff will notify the program applicant of the approximate time for the initial review. Priority will be given to first-time applicants for program approval.

The following action will be taken:

- 1) If BRN staff determines that the feasibility study is complete and complies with requirements specified in these Instructions, staff will submit the feasibility study to the Education /Licensing Committee (ELC), (Step 4).
- 2) If the feasibility study is deemed incomplete, staff will notify the program applicant, in writing, of any deficiencies and a date for submission of a completed feasibility study. If BRN staff deems the revised feasibility study is complete, it will be submitted to the ELC (Step 4).
- 3) If staff deems the revised feasibility study incomplete, it will be returned to the program with a written notice of the deficiencies, and will not be submitted to the ELC. The ELC and Board will be notified, at a regularly scheduled meeting, of the name of the program applicant, the return of the feasibility study, and the deficiencies that resulted in the feasibility study being returned. If the applicant still wishes to start a prelicensure registered nursing program, the applicant must restart the process at Step 1.
- 4) If the revised feasibility study is returned because it is incomplete and the applicant still wishes to seek approval of a prelicensure registered nursing program, the applicant must restart at Step 1. The Letter of Intent must include a statement summarizing the BRN

staff's reason(s) for not accepting the prior revised feasibility study and subsequent corrective action the applicant has taken.

#### **STEP 4 – Education/Licensing Committee Recommendation on the Feasibility Study**

When the feasibility study is deemed complete, it will be submitted to the Board's Education/Licensing Committee for discussion and action at a regularly scheduled meeting. The meeting is open to the public, and there are opportunities for public comment. The BRN will notify the program applicant of the ELC meeting date at which the Committee will discuss and take action on the feasibility study. A representative of the program must be present at the ELC meeting to respond to any questions from the Committee regarding the feasibility study. The ELC will recommend to the Board the acceptance or non-acceptance of the feasibility study, or may defer action on the study to permit the institution time to provide additional information at a subsequent ELC meeting. If the ELC defers action, the program applicant will be notified in writing within ten (10) days of the deferred action, reason(s) for the deferral, and date for submission of any additional information and/or documents. The ELC considers the following criteria in determining its recommendation to the Board:

- 1) Evidence of applicant's ability to initiate and maintain a prelicensure registered nursing program.
- 2) Evidence of initial and sustainable budgetary provisions for the proposed program.
- 3) Institution of higher authority to grant an associate of arts, baccalaureate, or higher degree.
- 4) For affiliated institutions, the agreement with an institution of higher education within 50 miles to grant an associate of arts degree or baccalaureate or higher degree to students completing the nursing program.
- 5) Evidence of availability of clinical placements for students of the proposed program.
- 6) Plans for administrative and faculty recruitment to staff the proposed program.

#### **STEP 5 - Board Action on the Feasibility Study**

The ELC's recommendation on the feasibility study will be submitted for Board discussion and action at a regularly scheduled Board meeting. The Board meeting is also open to the public, with opportunities for public comment. The Board may accept or not accept the study, or may defer action on the study to provide the program applicant with an opportunity to provide additional information. The Board considers the criteria specified in Step 4 in rendering its decision.

The following action will be taken:

- 1) Within ten (10) days after the Board decision on the feasibility study, the Board will notify the program applicant in writing of its decision.
- 2) If the feasibility study is accepted, the program applicant may proceed to Step 6.
- 3) If the feasibility study is not accepted, the Board notice will include the basis for its decision.
- 4) If action on the feasibility study is deferred, the notice shall specify what additional information and/or documents are needed from the program applicant in order for the feasibility study to be deemed complete and a due date for submission of the materials. The revised feasibility study will be considered at regularly scheduled ELC and Board meetings after the due date for submission of materials. If the revised feasibility study is not accepted, the Board will notify the applicant in writing within ten (10) days; the notice will include the basis for the Board's decision.

- 5) An applicant whose initial or revised feasibility study is not accepted, and who still wishes to seek approval of a prelicensure registered nursing program must restart with Step 1. The Letter of Intent must include a statement summarizing the Board's reason(s) for not accepting the prior feasibility study and subsequent corrective action the applicant has taken.

#### **STEP 6 - Appointment of Program Director**

Upon acceptance of the feasibility study, the program applicant shall appoint a director who meets the requirements of CCR section 1425(a).

#### **STEP 7 - Self-Study Report and Site Visit**

Upon Board acceptance of the feasibility study, a BRN Nursing Education Consultant (NEC) will be assigned as the BRN liaison for the proposed program. The program director will have responsibility for preparing the self-study for the proposed program and coordinating the site-visit. At least six (6) months prior to the projected date of student enrollment the program applicant must submit to the NEC a self-study that describes how the proposed program plans to comply with all BRN nursing program-related rules and regulations. The attached *Preparing the Self-Study Report for Approval of Initial Prelicensure Nursing Program* (EDP-I-19 Rev 10/09) and *Criteria and Guidelines for Self-Study* (EDP-R-03 Rev 01/09) must be used to compile the self-study.

The NEC will review the report and notify the program director of any deficiencies, issues, or concerns with the self-study. Once the NEC has verified the self-study satisfactorily addresses the applicable rules and regulations, the NEC will schedule an on-site visit. The NEC will visit selected clinical sites the program plans to use as part of the on-site visit. Clinical site visits may be deferred depending on the start date of the proposed program. The NEC will complete a written report of findings.

#### **STEP 8 – ELC and Board Actions related to Approval of the Proposed Program**

The NEC's written report is submitted to the Board's ELC for discussion and action at a regularly scheduled Committee meeting. The Committee may recommend that the Board grant or deny approval, or may defer action on the initial program approval to provide the program applicant a specified time period to resolve any problems and to resubmitted to the ELC. A representative of the proposed program must be present at the ELC meeting(s) to respond to any questions from the Committee.

The Board will take action at a regularly scheduled meeting following the ELC meeting. Representatives of the proposed program are encouraged to be present at the Board meeting(s) to respond to any questions. The action the Board may take includes the following:

- 1) Grant initial approval;
- 2) Deny approval;
- 3) Defer action on the approval to permit the program applicant a specified time period to resolve area(s) of non-compliance. After resolution of the area(s) of non-compliance, the proposed program must be submitted for Board action at another regularly scheduled meeting.

Any material misrepresentation of fact by the program applicant in any required information is grounds for not accepting the feasibility study or denial of initial approval.

#### **STEP 9 - Certificate of Approval**

A certificate of approval will be issued by the BRN once the Board grants initial approval.

**ABANDONMENT OF APPLICATION**

A program applicant who does not take any action to complete the application process within one year of submitting a Letter of Intent or receipt of notice of Board action not accepting the program's feasibility study shall be deemed to have abandoned the application.



**BOARD OF REGISTERED NURSING**  
 PO Box 944210, Sacramento, CA 94244-2100  
 P (916) 322-3350 F (916) 574-8637 | [www.m.ca.gov](http://www.m.ca.gov)  
**Louise R. Bailey, MEd, RN, Executive Officer**

**FACILITY VERIFICATION FORM**

The nursing program must verify that clinical facilities offer necessary learning experiences to meet course/clinical objectives. The facility validates that clinical spaces for new students are available and the impact on existing clinical placements of nursing programs was reviewed.

Name of the School:	Name of Director/Designee:  Telephone Number:  E-Mail Address:
Name of health care facility:  Type of health care facility (Acute, OPD, SNF, etc.)  Average Daily Census for the agency:	Name of Director of Nursing/Designee:  Telephone Number:  E-Mail Address:  Address of Facility:

	Medical-Surgical	Obstetrics	Pediatrics	Psych – Mental Health	Geriatrics
Type of units where students can be placed in the health care facility (Place X in the column)					
Average daily census for each area					
Average personnel staffing for the shift for a unit (Include number of RNs, LVNs, CNAs, separately)					
Number of students placed in the unit at any one time.					
<i>Identify shifts and days available for placement of students in the program</i>					

**Provide the following information on all other schools utilizing your facility: Attach additional sheets if needed.**

Schools	Category of students (RN, LVN, CNA, etc.)	Number of students	Days & Hours	Semesters (Fall, Spr.)	Units used

- This agency does not have spaces to offer clinical spaces to the new program.
- This agency intends to offer clinical placement(s) to this new program.

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Agency Representative completing this form

Date